



EUROPEAN UNION

EUROPEAN UNION OFFICE IN KOSOVO

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Framework Partnership Agreements and associated annual operating grants

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Clarifications during the information session

GENERAL REMARK: According to the provisions made in the Section 2.2.1.4 of the Guidelines for applicants, the contracting authority cannot give a prior opinion on the eligibility of lead applicants, co-applicants, affiliated entity(ies), an action or specific activities proposed under the grant scheme referred. Therefore, all the clarifications provided below regard general aspects brought into discussion and potentially applicable to more potential applicants, and not strictly applicable to a specific lead applicant, co-applicant, affiliated entity, action or activity.

Clarifications during the Information Session

<p><u>Question 1:</u> Is an audit report required for Phase 1 or Phase 2?</p>	<p><u>Answer 1:</u> As indicated under Section 2.3 EVALUATION AND SELECTION OF FRAMEWORK PARTNERSHIP APPLICATIONS, STEP 2 in order for the contracting authority to verify the eligibility of the applicant, one of the requested documents is:</p> <ul style="list-style-type: none">• A copy of the applicant's latest accounts (the profit and loss account and the balance sheet for last 3 financial years for which the accounts have been closed 2020, 2021 and 2022) <p>There is no requirement for audit reports.</p> <p>We ask all applicants to submit the original version of all official documents requested as well as a translation of those documents in English.</p> <p>All documents must be submitted in PADOR only.</p>
<p><u>Question 2:</u> Is the maximum amount of EUR 80,000.00</p>	<p><u>Answer 2:</u> The Framework Partnership Agreement is</p>

<p>stretched over a four-year period or just for one year?</p>	<p>signed for a four-year period. However, each year, partner organisations need to apply for operating grants. The annual financial allocations are between EUR 60,000.00 and EUR 80,000.00.</p>
<p><u>Question 3:</u> Are indirect costs allowed?</p>	<p><u>Answer 3:</u> In line with Article 14.8 of General Conditions, indirect costs do not apply in the case of an operating grant. However, contingency fund up to 5% is allowed.</p>
<p><u>Question 4:</u> We just created the strategy of our organisation. Could we use it to apply to this call?</p>	<p><u>Answer 4:</u> Having a multi-annual strategy (covering the period 2024-2027) is a requirement to apply to this call, as it is the main document evaluated under Phase 1 and which will serve as a reference for the coming years.</p>
<p><u>Question 5:</u> This call requires a four-year strategy for the period 2024-2027. What if our strategy does not align with this timeframe, and it expires for instance, in 2025? What if our strategy does not exclusively focus on the Lot?</p>	<p><u>Answer 5:</u> In order to apply for the FPA call, your strategy should cover the four-year period that this call embraces, namely 2024-2027. We advise you to review and renew your strategy in this case to cover that period. While we understand that the organisation may work on several issues, the multi-annual strategy should clearly show the strategy and work foreseen in relation to the Lot you are applying to. The application form shall explain it further.</p>
<p><u>Question 6:</u> Could we include rent, equipment, and so on, as running costs?</p>	<p><u>Answer 6:</u> Given the nature of the grant, eligible costs relate essentially to operating or running costs, such as staff and rent expenses, utility bills, equipment. The Budget can also foresee the financing of activities, as long as those contribute to implement the annual work plan and delivering results.</p>
<p><u>Question 7:</u> Which document needs to be translated and uploaded in PADOR?</p>	<p><u>Answer 7:</u> All the requested documents should be translated in English for the evaluating members to consult them. Usually the statute of the organisations is not in English. Therefore, you should ensure the translated versions are uploaded properly in PADOR.</p>